



CALL FOR EXPRESSIONS OF INTEREST TO JOIN IAF'S BOARD OF DIRECTORS

Looking for a way to make a difference in the BC Agriculture and Agri-Food Industry? The Investment Agriculture Foundation of BC (IAF) Board of Directors is looking to recruit talented, energetic, industry leaders who are passionate about helping to build a competitive, sustainable and resilient agriculture and agri-food sector in British Columbia.

We are currently looking for a total of two (2) Directors, one from each the following sectors:

1. Livestock
2. Tree Fruits and Grapes

Please see the complete Job Description (below).

If you are interested in being part of the IAF please send your CV and a one page cover letter demonstrating that you meet the essential qualifications and the competencies you can bring to the IAF Board attention to: Michelle Koski at: mkoski@iafbc.ca by 4:00PM on February 12, 2021.

For more information on IAF, our Members, current Board of Directors and more, visit iafbc.ca.



**Investment
Agriculture
Foundation**
of British Columbia

Investment Agriculture Foundation of BC (IAF) Job Description: Director Member of IAF Board of Directors

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About IAF

The Investment Agriculture Foundation of BC (IAF) is an industry-led, not-for-profit organization that creates funding opportunities to support a thriving agriculture and agri-food sector in British Columbia. With more than 20 years of experience, we are a leader in providing high quality and cost-effective program delivery services for the agriculture and agri-food sectors. We have delivered over \$170 million to industry on behalf of the federal and provincial government.

Director Eligibility Criteria

MANDATORY ELIGIBILITY CRITERIA

- Canadian citizen and resident of British Columbia.
- 18 years of age or older
- Member in good standing of the sector organization(s) you will be representing
- Demonstrated support and endorsement from a recognized agriculture and/or agri-food organizations
- Demonstrated experience in agricultural production and/or agri-food business operations
- Demonstrated knowledge of industry organizations and the BC agriculture and agri-food industry
- Not be in violation of any of the eligibility requirements outlined in IAF Bylaws section 5.2.4

ADDITIONAL COMPETENCIES AND EXPERIENCE

Candidates that meet the Mandatory Eligibility Criteria will also be screened for additional Competencies and Experience that may be beneficial to the Board including:

- Strong interpersonal skills, collaborator and team player
- Legal knowledge, human resource expertise, communications, government relations and financial expertise
- Understanding of Board governance and the role of not-for-profit organizations
- Technical and business expertise in the agriculture and agri-food sectors
- Previous experience and participation on boards either strategic or operational.
- Recognized and established record of leadership with the agriculture and/or agri-food industry

Key Responsibilities

Director responsibilities include, but are not limited to:

- Provide oversight for all activities that advance IAF's effectiveness and sustainability
- Attending and being an active participant at quarterly Board meetings, Director training, strategic planning sessions, and the yearly AGM

- Participating in IAF Committees (Executive, Audit and Finance, Communications and Stakeholder Engagement and Project adjudication)
- Being attentive and vigilant in matters that require a commitment of confidentiality and privacy
- Take care of IAF by ensuring prudent, wise use of its assets including the facility, people, and finances
- Approve IAF’s annual budget, audit financial reports, and material business decisions which includes being informed of, and meeting all, legal and fiduciary responsibilities as outlined in the “IAF Board of Directors Manual.”
- Help represent IAF to the Members and other agriculture and agri-food stakeholders by acting as an ambassador for IAF both within the industry and beyond.
- Maintain your status as a member in good standing with the organization(s) associated with the sector you represent.
- Commit to an availability of four – half day meetings per year plus preparation time and committee work (on average 2 hours per month, more for executive or committee Chairs).
- Willingness to travel domestically overnight within B.C. (expenses covered by IAF).

Director Nomination, and Election Procedure

- Not less than three months before the annual general meeting, IAF will issue a “call for nominations” for available positions to the Board of Directors of IAF. Nomination applications must be accompanied by a CV and letter of support and endorsement from a recognized agri-food and/or farm organisation.
- Nomination applications must be received by the deadline stated in the call for nominations.
- The IAF Board of Directors will screen nomination applications based on the established Director Eligibility Criteria.
- IAF Board of Directors will forward the list of eligible candidates along with information outlining eligibility and additional competencies and experience, to IAF’s Members for review at least 30 days prior to the AGM. In order to give IAF Member Organizations sufficient time to review eligible candidates, nominations will not be accepted from the floor of the AGM.
- IAF Members will indicate in writing to the IAF Board of Directors who their authorized voting delegate is for the AGM no later than 10 days prior to the AGM.
- IAF Members will elect (or acclaim) Directors at the Annual General Meeting (held in April).

Term

Directors are appointed to a two-year term, starting in April 2021. IAF Directors can sit for a maximum of three, two-year teams, for a total of six years on the Board.

Location

IAF’s Board of Directors welcomes candidates from across British Columbia. Representation from each of BC’s major agricultural production regions is considered during the recruitment process.

Apply

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